

All Day Meeting Package

The Day Meeting Package Provides All the Critical Elements of a Total Meeting Experience.

These Elements Include All-Day Food and Beverage, Meeting Space, Technology and Meeting Support Services. The items Below are an example of the variety and quantity that can be expected. Your Conference Planning Manager can provide menu details for the day of your meeting.

Continuous Beverage Service Freshly Brewed Regular and Decaffeinated Coffee and a Selection of Black, Herbal and Specialty Teas. Assorted Pepsi® Soft Drinks and Bottled Water
Ripe Seasonal Hand Fruit

Executive Continental Breakfast

Orange and Grapefruit Juice
Sliced Melons, Seasonal Fruits and Berries
An Assortment of Breakfast Cereals with Bananas, Whole, 2% and Skim Milk
Individual Fruit and Plain Yogurts
New York Style Bagels with Low Fat and Regular Cream Cheese
Freshly Baked Morning Pastries with Fruit Preserves and Butter

AM Refresher

Designer Trail Mix Station with Raisins, Sunflower Seeds, Mixed Dried Fruits and Nuts, Pretzels
Pure and Natural Granola and Energy Bars, Buttery Crumbly Coffee Cake

Lunch Menu Driven or Table Based on Group Size

PM Pause

Assorted Bite Sized Candies
Assortment of Chocolate Chip, Oatmeal, Sugar and Peanut Butter, Cookies, Crudités Display with Buttermilk Ranch and Blue Cheese Dips, Imported and Domestic Cheese Platter with Assorted Crackers

Technology Support Services:

(1) LCD Projector with Cart, Power Strip, Screen
(2) Easel Flipcharts, Assorted Markers, and Pads
(1) High-Speed Internet Access Inside Meeting Room
(1) Table Top or Standing Lectern with Microphone

Meeting Support Services:

Dedicated Executive Meeting Manager on site
Meeting Room
Complimentary Storage of Materials
Up to 100 Complimentary Copies

Prices subject to 22% Service Charge and 6% Sales Tax.
Prices are subject to change.

Audio Visual

Projection Equipment	Price
Overhead	\$35
High Intensity Overhead	\$50
35 mm with Remote and Welt Lock Stand	\$40
35 mm with Wireless Remote and Welt Lock Stand	\$55
Carousel for 35 mm	\$8
6' Screen	\$20
8' Screen	\$25
10' Screen	\$35

Meeting Room Aids	Price
Photocopy	\$.10
Transparency	\$1
Flip Chart with Pad and Markers	\$20
Flip Chart Holder	\$10
Extra Flip Chart Pad	\$10
Easel	\$12
Whiteboard (4'x6') with markers	\$45
Whiteboard (2.5'x4') with markers	\$20
Power Strip	\$10
Laser Pointer	\$15
Riser 3'x6'x16' (\$45 delivery fee applies)- Priced per section	\$25
Extension Cord	\$5
Fax Machine	\$50
Dual Remote	\$15
Wireless Mouse	\$40

Audio Equipment	Price
Handheld Microphone (First Microphone at no charge)	\$20
Handheld Wireless Microphone	\$75
Wireless Lapel Microphone	\$75
6 Channel Mixer	\$45
150 Watt, 2 Speaker Sound System	\$150
280 Watt, 2 Speaker Sound System	\$225
Cassette or CD Player- Input to House Audio	\$40
Phone Line (Direct Installation)	\$40
Speaker Phone	\$50
Polycom Speaker Phone	\$60

Video Equipment	Price
Video Recorder with Tripod	\$150
27" Flat Screen Monitor on Cart	\$125
27" Flat Screen Monitor with 1/2" VHS VCR	\$150
27" Flat Screen Monitor with DVD Player	\$175
LCD Projector	\$325
Audio Visual Technician (minimum of two hours)	\$75 per hr

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